**The Ministry of Education and Science of the Russian Federation**

Federal State Autonomous Educational Institution of Higher Education

**National Research Tomsk State University**

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| Approved  by the decision of the TSU Academic Council  from 05.11.2014  Protocol №9 |

**THE PROVISION OF**

“The Tomsk State University Academic D.I. Mendeleev Fund Program”

Tomsk State University

**Tomsk**

**2014**

1. **GENERAL TERMS**

1.1. The program “The Tomsk State University Academic D.I. Mendeleev Fund Program” (hereinafter referred to as the Fund) was established in complete agreement with the University regulations.

1.2. The Fund goals are providing the temporary grants (projects) for funding fundamental and applied research, focused on solving strategic objectives of TSU development under constant interaction with the TSU Academic Council and TSU Associated Scientific-and-Technological Council (TSU ASTC). The grants are provided to the individual researchers or small research groups.

1. **THE FUND MAIN OBJECTIVES**

2.1. The Fund main objectives are supporting and promoting academic activity of the TSU academic staff, ensuring integration of the research results in the educational process, ensuring interaction of research activity with educational process by wide involvement of the academic staff, students, and Ph.D. students into research activities.

2.2. The fund means are spent on the following forms of activities:

2.2.1 development of the competition mechanisms for promoting research activities of TSU academic staff;

2.2.2. research development within the framework of the main fields of TSU academic activities, specified by TSU Academic council, ASTC;

2.2.3. ensuring interaction of research and educational process by wide involvement of TSU academic staff, students, and Ph.D. students into the research activities and by using the research results in curriculums;

2.2.4. development of TSU research cooperation by supporting participation of TSU academic staff in international programs and projects;

2.2.5. organization of joint research activities with national and international organizations;

2.3. The Fund finances the following projects selected on a competitive basis in compliance with the Article 2.2:

2.3.1. Independent research projects;

2.3.2. Research projects of the world class laboratories;

2.3.3. Projects (grants) for postdocs;

2.3.4. Academic bonuses;

2.3.5. Academic mobility (mobility grants);

2.3.6. Co-financing grants of Russian Foundation for Basic Research and Russian Foundation for Humanities;

2.3.7. Other competitions and grants.

**3. THE FUND SOURCES AND ARRANGEMENTS FOR THE USE**

**OF ITS FINANCE**

3.1. The sources of the Fund finance include:

3.1.1. finance from TSU developing program;

3.1.2. finance from TSU income-generating activities (or TSU extrabudgetary means from all resources, the volume of which is specified by TSU Academic Council);

3.1.3. contributions of any persons and corporate entities, international institutions, including voluntary donations;

3.1.4. other sources, specified in TSU regulations.

3.2. The Fund finance included in TSU financial plan shall be specified in the estimates (budget). This budget should be approved by the TSU Academic Council.

3.3. The arrangements for using the Fund finance are specified in the provisions of particular competitions of the Program “The Tomsk State University Academic D.I. Mendeleev Fund Program”.

3.4. The Fund finance shall not be used for the purposes not relevant to the Fund functions specified in the Article 2.3.of the present regulation.

**4. THE FUND FINANCE MANAGEMENT**

4.1. In order to ensure efficient use of the Fund finance, TSU shall establish the following offices:

4.1.1. The Fund Board;

4.1.2. The bureau of the Fund Board;

4.2. The Fund Board established by TSU Academic Council shall include not more than 25 members. The TSU President and the Rector, the Chief Academic Secretary on research-and-innovative activity are the members of the Fund Board by virtue of their positions. Other members of the Fund Board shall be chosen from the most recognized national and international researchers and be approved by the TSU Academic Council upon the recommendations of the Co-chairperson.

4.3. The TSU Rector is the Chairperson of the Fund Board; the TSU President is the Co-chairperson.

4.4. Biennially TSU Academic Council conducts rotation of the Fund Board members upon the recommendation of the Chairperson within 1/3 of its nominal list.

4.5. The Fund Board has the following powers:

4.5.1. defining the strategy of using the Fund finance within the main TSU development areas, and defining the goals of TSU regional and international activities under the present Provision;

4.5.2. developing and approving documentation used for regulation of the Fund competition activities including the provision for particular competitions of the Program “The Tomsk State University Academic D.I. Mendeleev Fund Program”; the form of expert reports and terms for conducting expertise in compliance with TSU Provision on the main principles for conducting expertise.

4.5.3. decisions on establishing new competitions (or programs) and on announcing the competitions (or programs);

4.5.4. developing and approving the strategy of raising funds for supporting the TSU academic mobility;

4.5.5. Decisions on funding research projects and other TSU activities by the Fund finance;

4.5.6. Approving:

* allocating finance aimed at conducting competitions, expertise and other costs by the Fund finance specified in the present Provision;
* results of the competitive selection of research projects and other activities;
* forms of expert reports and terms for conducting expertise of different TSU research projects and activities, where the Fund acts as ordering party;
* amount of financing research projects, selected on a competitive basis and other activities in compliance with the Provision of particular competitions of the Program “The Tomsk State University Academic D.I. Mendeleev Fund Program”;
* estimates(budget) and report on using the Fund finance.

4.5.7. consider and control execution of the Fund budget.

4.5.8. submit a proposal for amending the present Provision for approval by TSU Academic Council.

4.6. The Fund Board is entitled to delegate some of its powers to its bureau.

4.7. The Fund Board is entitled to make decisions in case not less than 50 percent of its members participate in a meeting. All decisions except for issues related to the changes in the Fund Provision shall be made by simple majority of votes. In case of an equality of votes the vote of the Fund Chairperson is deciding. Amendments of the present Provision shall be made only by the qualified majority.

4.8. The regular meetings of the Fund Board shall be held twice a year. The extraordinary meeting shall be convened by the Board Chairperson in order to solve any special issues related to the Fund activity. Day and agenda of this Fund Board meeting and any important documents and materials shall be provided to the Board members by the Fund administration not later than seven (7) days prior to such meeting.

4.9. The Chairperson and Co-chairperson of the Fund Board have the following equal powers:

4.9.1. supervise the work of the Fund Board and the bureau of the Fund Board;

4.9.2. chair the meetings of the Fund Board;

4.9.3. submit recommendations of the members of the Fund Board and the bureau of the Fund Board for approval by TSU Academic Council;

4.10. The bureau of the Fund Board has the following powers:

4.10.1. Decision on supporting particular projects in compliance with the Provision of particular competitions of the Program “The Tomsk State University Academic D.I. Mendeleev Fund Program”;

4.10.2. when appropriate, making a decision on the financing volume of research projects and other activities selected on a competitive basis and financed by the Fund finance;

4.10.3. monitor the implementation of the Fund Board decisions;

4.10.4. arrange Fund Board meetings;

4.10.5. conduct other activities upon the request of the Fund Board;

4.11. The meeting of the bureau of the Fund Board shall be held at least every other month.

4.12. The decisions of the Fund Board and the bureau of the Fund Board shall be documented in the meeting minutes. These minutes shall be considered as the basis for issuing the TSU orders and making appropriate payments for the executives.

**5.** **AMENDMENTS AND ADDITIONS**

5.1. Any amendments and additions in this Provision shall be made in the manner specified in the University regulations.