**Approved by**

**Vice-Rector for Strategic Development**

**Dmitriy V. Sukhushin**

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**THE PROVISION**

**Visiting Professor Program**

**Tomsk State University Academic D.I. Mendeleev Fund Program**

1. **General terms**
   1. The present Provision describes the order and terms of inviting teachers, specialists and ex­perts in different scientific areas, recognized researchers representing national and interna­tional universities and research institutions for their participation in the Visiting Professor Program in the framework of Tomsk State University Academic D.I. Mendeleev Fund Program. These experts are to carry out research, educational and other activities at TSU.
   2. Visiting professor is a specialist visiting another university, where he carries out educa­tional activities and/or research at this university for a limited period of time.
   3. The Visiting Professor Program is held for TSU internationalization by recruiting and involving international academic staff and experts for conducting different types of work within TSU sub-divisions. These activities are aimed to enhance research and professional competences of TSU students and academic staff, and to promote international academic ex­changes and scientific cooperation for further implementation of TSU Roadmap indicators.
   4. The following individuals are entitled to participate in the Visiting Professor Program: highly qualified experts and specialists not affiliated to TSU but expressing their interest in making a contribution to TSU development as well as in its educational research and inno­vative activities.
   5. The Visiting Professor Program provides grants on a competitive basis for the invitation of the leading researchers or specialists for a short period of 0.5 to 4months. The grant value is from 0,2 up to 1,6 mln. RUB. The grants are provided for a period approved in the applica­tion on the basis of an individual work plan for the 2016-2017.
   6. A decision on inviting a leading expert or a specialist within the Visiting Professor Pro­gram is made by the program committee based on a competitive selection.
   7. Relations of the parties involved in the program are regulated by the Russian Federation legislation.
2. **Implementation forms of the Visiting Professor Programme**

2.1 Participation of the international experts in TSU activities under the Visiting Professor Pro­gram may take the following forms:

- reading short lectures and special courses for the students, and workshops of advanced training for the students and the university academic staff, other forms of participation in TSU educa­tional activities.

- conducting joint laboratory and field research with TSU research groups; supervising Ph.D. thesis and supporting postdocs; organization and participation in international scientific confer­ences and workshops both held at TSU or arranged with the TSU support in other international organizations, and other forms of participation in TSU research activities.

2.2. Within the program, a visiting professor engages the university students and staff to par­ticipate in international research programs, forms research teams in the particular science areas for submitting applications for any national and international programs.

2.3. A visiting professor shall abide TSU Regulations, its internal code including the policy in the area of intellectual property and other laws and regulations.

**3. Requirements for the participants**

3.1. Visiting professors may be highly qualified researchers and (or) experts whose experience allows making significant contribution to the development of TSU educational, research and in­novative fields.

3.2. A visiting professor shall have a Doctoral degree, Ph.D. and (or) an academic title of a Pro­fessor and (or) being a qualified teacher, researcher, and an expert.

3.3. A visiting professor shall be widely recognized by the scientific community in the relevant scientific fields; demonstrate an ability of self-identification and skills in researching and devel­oping research cooperation; show an ability to set strategic goals and fields of strategic develop­ment in the particular scientific areas.

3.4. Participant of the Visiting Professor Program may submit an application for the support of their research and other activities in the following fields:

- Mathematic, informatics and systems science;

- Physics and Space Sciences;

- Chemistry and Material Sciences;

- Engineering Sciences;

- Biology and Life sciences;

- Medical and Psychological Fundamental Research;

- Geosciences and Ecology;

- Humanities and Arts;

- Social Sciences;

-Interdisciplinary Sciences;

- Management.

3.5. Participants of the Visiting Professor Program shall meet the following requirements:

- publications with the high bibliographical indexes,

- inventions,

- experience in training academic staff and in management,

- participation in any research projects, grants,

- membership in any international professional and research communities.

**4. Procedure of the participation in the program**

4.1. In order to participate in the program a participant shall provide the following documenta­tion:

- Application form (Appendix 1);

- CV (Appendix 2);

- Individual working plan of duly form approved by the host university (Appendix 3);

- Financial plan (Appendix 4).

4.2. The program committee considers applications within 15 days after receiving documents, makes a decision and informs participants within 5 days after the decision is made.

4.3. Based on the conclusion of the program committee between TSU and the leading experts and specialists who received the grant from the Visiting Professor Program shall conclude agreements where the Parties rights and obligations are specified.

4.4. A visiting professor who received a grant from the Visiting Professor Program shall take responsibilities for the implementation of the declared goals and for conducting research or other activities specified in the individual working plan.

**5. Supporting the leading experts and specialists in the Visiting Professor Program**

5.1. In the framework of the Visiting Professor Program will be supported as follows:

- grant funding for research or other activities approved in an individual work plan;

- workplace and access to the available experimental base and to the information resources nec­essary for the research;

- visa support, when necessary.

**6. Evaluation of the Visiting Professor Program effectiveness**

6.1. In the framework of the program, evaluation of a visiting professor performance is con­ducted on a quarterly basis in accordance with the following parameters:

- number of the lectures, seminars and other events held by a visiting professor, experts;

- quantity and quality of publication;

- amount of the funds raised;

- other parameters based on the individual work plans.

**7. Review of the applications and reports, project financing terms**

7.1. Review of the applications admitted to the program and the report materials of the sup­ported projects is carried out by the expert committees in relevant areas with the invited interna­tional experts in accordance with the criteria for assessing the applications.

7.2. The amount of funding under the Visiting Professor Program is specified individually for each submitted application, by an expert committee on the basis of the assessing criteria for the applications, which include a specialist’s qualification, period of stay at TSU and quantitative performance indicators for a particular grant.

7.3. The decision to support the project is made by the Fund Board on the basis of the project examination in accordance with the Provision of Tomsk State University Academic D.I. Men­deleev Fund Program.