

MINISTRY OF SCIENCE AND HIGHER EDUCATION
OF THE RUSSIAN FEDERATION
National Research
TOMSK STATE UNIVERSITY

APPROVED BY

Rector

_____ E.V. Galazhinskiy

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**BASIC
STUDY PROGRAM OF
HIGHER EDUCATION**

subject area

45.03.01 Philology

Specialization (profile)

Russian Language

Qualification (Degree):

Bachelor's Degree

Full-time

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1. General provisions

1.1. The basic study program (BSP) carried out by National Research Tomsk State University in subject area *45.03.01 Philology* and profile *Russian Language* is a set of documents developed and approved by the University in accordance with the Federal State Educational Standard of Higher Education (FSES HE) in the subject area in view of the labour market demand and taking into account recommended model curriculum.

The BSP regulates a set of principal characteristics of learning (workload, content, learning outcomes), organizational and teaching conditions, and forms of examination, which is presented as a curriculum, academic calendar, syllabi of disciplines (modules), programs of practices, assessment tools, and instruction materials.

1.2. Regulations

The development of the Master's program relies on:

- Federal Law No273-Φ3 On Education in the Russian Federation of 29 December 2012 (edited December 31, 2014);
- Federal Law on Introducing the Amendments to the Labor Code of the Russian Federation and articles 11 and 73 of Federal Law No122-Φ3 On Education in the Russian Federation dated May 2, 2015;
- Federal State Educational Standard of Higher Education (*Bachelor's Degree*) in subject area *45.03.01 Philology*, approved by Decree No. 947 of the Ministry of Education and Science 07 July 2014;
- Order of the Ministry of Education and Science No1061 On Approval of the List of Specializations and Subject Areas of Higher Education dated September 12, 2013;
- Regulations for Organizing and Carrying Out Educational Activity within Bachelor's, Specialist's, Master's Programs approved by Order No301 of the Ministry of Education and Science dated April 5, 2017;
- Regulations for Internship of Students Mastering Basic Professional Study Programs of Higher Education approved by Order No1383 of the Ministry of Education and Science of the Russian Federation November 27, 2015
- Regulations for Final State Examination in Bachelor's, Specialist's, and Master's Programs at National Research Tomsk State University approved by Order No636 of the Ministry of Education and Science of the Russian Federation dated June 29, 2015;
- Regulations for Using E-learning and Distant Education Technology at Higher Education Institutions Carrying Out Study Programs approved by Order No816 of the Ministry of Education and Science of the Russian Federation August 23, 2017 (registered by the Ministry of Justice September 18, 2017, registration No48226);
- Methodological recommendations for organizing educational activity using networking forms of carrying out study programs (Appendix to the letter of the Ministry of Education and Science of the Russian Federation No AK-2563/05 dated August 28, 2015);
- The professional standard "The teacher" (educational activity in pre-school, primary general, basic general, secondary general education approved by Decree of the Ministry of Labor and Social Protection of the Russian Federation No. 544Н dated 10.2015 08 October 2015.
- TSU Statute;
- Development program of the Federal State Autonomous Institution of Higher Education National Research Tomsk State University for 2013-2020;
- TSU regulations.

2. Federal State Educational Standard of Higher Education (FSES HE) in the subject area *45.03.01 Philology* (*Annex 1*).

3. Overview of the study program

3.1 Entry requirements, for doing Bachelor's degree in subject area 45.03.01 Philology

Applicants have to have a high school certificate or vocational education diploma. Admission to the programme is carried out on a competitive basis according to the results of state exams or entrance examinations in accordance with the entrance examination programme annually approved by NR TSU.

3.2. Time limit for completing the BSP is 4 years.

3.3. Workload consists of 240 ECTS-credits.

Compulsory activity within the study programme is carried out:

- in form of classroom work of students with teaching staff and (or) people involved in the study programme on different conditions;
- in form of students' self-study;
- in other forms.

Classes on disciplines (modules), intermediate attestation of students and state final examination of students are held in the form of contact (face-to-face) work and in the form of self-study, practice - in the form of contact work and in other forms.

Face-to-face interaction may be carried out in form of classroom work, out-of-classroom work and with the help of e-learning.

Classroom work of students with teaching staff is carried out in TSU study rooms (classroom, laboratory, PC classroom and other) with the direct involvement of the teacher, including the use of distance education technologies.

Out-of-classroom work of students with teaching staff is carried out to help students meeting the goal and objectives of the BSP off the schedule.

Face-to-face interaction may include other types of instruction, provide for group and individual work of the teaching staff with students.

The actual workload of classroom work makes up at least 36% of the total amount of time allocated for the implementation of the BSP. It is determined on the basis of the form of training, content, forms of classes, educational technologies used in implementation of the BSP including e-learning and distance learning technologies.

3.4. Qualification. Bachelor's degree.

3.5. Characteristics of the graduates' professional activity.

3.5.1. Areas of Bachelor graduates' professional activity includes Philology and humanitarian knowledge, interpersonal, intercultural and mass communication in oral, written and virtual form.

The program includes the study of a complex of linguistic, literary and culturological disciplines, accompanied by the acquisition of subjects of the psychological and pedagogical cycle, methods of teaching philological disciplines and passing the communication and research practice. The program prepares the graduate for research activity, work on preservation and propagation of the state language, teaching Russian as foreign language, translation activity and to continuation their education at universities earning the Master's and PhD degree. The professional activity of a graduate in this area and in the profile of training in higher education may be carried out in educational institutions (general secondary and vocational secondary), culture and management, in any type of publishing organizations and in various media fields.

3.5.2. Objects of professional activity.

Objects of Bachelor's graduate's professional activity are:

- Russian language in its theoretical, practical and sociocultural aspects;
- Translation activity;
- Educational activity in the system of secondary general and secondary vocational education (Russian as a foreign language);

- fiction and folklore in their historical and theoretical aspects;
- different types of texts - written, oral and virtual (including hypertext and text elements of multimedia objects);
- oral, written and virtual communication.

3.5.3. Types of tasks in professional activity.

Science and research.

3.6. BSP Profile.

BSP *Russian language* follows the traditions of philological education established in leading scientific schools: Tomsk Dialectology Scientific School (Department of Russian Language, Head– Doctor of Philology Tatyana A. Demeshkina), methods of teaching Russian as foreign language (Department of Russian Language, Head– Doctor of Philology Natalia G. Nesterova) and Scientific School of Literary studies (Department of Russian and Foreign Literature, head – Doctor of Philology Vitaly S. Kiselev), recognized by the international scientific community. The research results of scientific and pedagogical teams are successfully implemented in educational process, in author's courses and special courses. Interdisciplinary and general philological character of the program is proved by the diversity of approaches of scientific researches implemented in the educational process. They include lexicographical, motivational, semantic, functional, source, linguistic and cultural aspects, research of the Russian language in the aspect of intercultural communication and methods of teaching Russian as a foreign language, methodology of complex analysis of writers' work, combining historical and literary research, culturological approach, bibliographical description. The program provides the students an opportunity to acquire modern theoretical and applied education, which brings up to date such necessary professional qualities of the bachelor's graduate as universal competency, mobility and thoroughness which will allow the prospective specialist successfully meet the challenges of the labor market.

Profile *Russian Language* is aimed at the training of foreign students and as a goal has an in-depth study of certain aspects of the modern Russian language and improving the level of communicative competence of students which also enables effective oral and written communication in Russian in the professional and business sphere. The results of mastering the disciplines of the profile should be professional knowledge of foreign languages (the main speech types in English and German) and intercultural competence (social and communicative roles in professional and business communication, including telephone and network etiquette), as well as skills of written and oral consecutive translation of professional and business texts.

The demand for professional competences acquired in the program is determined by the intensive development of international contacts in business, educational and scientific spheres, including international projects of various types, academic exchange, etc.

Bachelor graduate in accordance with professional activity types is expected to solve the following professional tasks:

Research activity:

Research in Philology using the theoretical and practical skills acquired;

analysis and interpretation on the basis of the existing philological concepts and methods of individual linguistic, literary and communicative phenomena and processes, texts of various types, including fictional ones, formulating reasoned inferences and conclusions;

collecting information, preparing reviews, summaries, compilation of abstracts and bibliographies on research topics;

participation in scientific discussions and procedures for the defense of scientific works at various levels;

Present research results in the form of abstracts and presentations;

oral, written and virtual (publishing in information nets) presentation of the personal research results.

3.7. Learning outcomes.

Upon completion of the Bachelor's program graduates are expected to have fully-fledged

universal, general professional, and professional competencies established by the BSP in the subject area *45.03.01 Philology*.

The Bachelor's program graduates are expected to have **universal competencies (UC)**:
the ability to use the basics of philosophical knowledge to form a world view (**UC 1**);
the ability to analyze the main stages and regularities of the historical development of society to form a civic position (**UC-2**);
the ability to use the basics of economic knowledge in various spheres of life (**UC-3**);
the ability to use the basics of legal knowledge in various spheres of life (**UC-4**);
Demonstrate business communication skills in Russian and foreign languages both orally and through a written word in accordance with the tasks. (**UC -5**);
Ability to interact with teammates and to accept intercultural diversity of the society in socio-historical, ethical and cultural contexts (**UC-6**);
Ability to Self-organisation and self-development (**UC -7**);
Ability to maintain the proper level of physical fitness to ensure full social and professional activities (**UC -8**);
Take necessary actions to ensure safety in everyday life and in emergency situations (**UC-9**);
the ability to use the basic provisions and methods of social and human sciences (social and human sciences), including psychology and pedagogy, in various spheres of life (**UC-10**).

The Bachelor's program graduates are expected to have **general professional competencies (GPC)**:

ability to demonstrate an understanding the history of philology, it's current state and prospects of development in general and its specific field (**GPC 1**);

ability to demonstrate knowledge of the main positions and concepts of general linguistics, the theory and history of the main studied language(s), the theory of communication (**GPC 2**);

ability to demonstrate knowledge of the basic provisions and concepts in the field of literature theory, history of national and world literature; understanding of various literary genres and folklore texts (**GPC 3**);

basic skills of collecting and analyzing linguistic and literary facts, philological analysis and text interpretation (**GPC 4**);

fluent knowledge of the basic language of instruction in its literary form, the basic methods and techniques of various types of oral and written communication in a given language (**GPC 5**);

ability to solve standard professional tasks based on information and bibliographic culture with application of information and communication technologies and taking into account basic requirements of information security (**GPC 6**).

The Bachelor's program graduates are expected to have **professional competencies (PC)**:

Research activity:

ability to apply the knowledge acquired in the theory and history of the main studied language(s) and literature(s), the theory of communication, philological analysis and text interpretation in personal research activity (**PC 1**);

ability to conduct under scientific supervision, local research based on existing methods in a specific area of philological knowledge, formulating reasoned inferences and conclusions (**PC 2**);

skills in preparing scientific reviews, summaries, abstracts and bibliographies on research topics, techniques of bibliographic description; knowledge of the main bibliographic sources and search systems (**PC 3**);

Skills to participate in scientific discussions, make presentations and reports, and present the results of personal research orally, in written and virtual forms (posting on information networks) (**PC 4**);

3.8. Teaching staff.

The Bachelor's program is carried out by the teaching staff at NR TSU and people involved in implementation of the BSP on other conditions.

The share of the teaching staff (given integer values of rates) having education corresponding to the profile of the disciplines (modules) they teach make up 78 % of the academic faculty carrying out the BSP.

The share of the teaching staff (given integer values of rates) having an academic degree or an academic title is 86 % of the academic faculty carrying out the BSP.

The share of the teaching staff (given integer values of rates) working as heads or employees of organizations whose activity relates to the profile of the Master's program, having work experience no fewer than three years makes up 5% of the academic faculty carrying out the BSP.

Director of the Bachelor's program is Doctor of Sciences, Associated Professor of TSU Department of Russian Language Natalia G. Nesterova.

3.9. Language of instruction - Russian

4. Curriculum (Annex – 2).

5. Matrix of competencies (Annex – 3).

6. Academic calendar (Annex – 4).

7. Work programs.

7.1. Disciplines (modules) work programs (Annex – 5).

7.2. Practices work programs (Annex – 6).

8. State Examination Programme (Annex – 7).

9. Assessment tools (Annex – 8).

10. Quality assessment mechanisms

Quality of educational activity and training of Bachelor's students is determined by the systems of internal and external assessment. The latter is carried out voluntarily.

The Bachelor's program *Russian Language* implies obligatory including of various forms of assessment of the quality of the disciplines and regular monitoring of students' satisfaction into the structure.

Quality is ensured by means of the following procedures:

Satisfaction surveys

Students anonymously and voluntarily fill the questionnaire to evaluate their satisfaction with the organization of learning, curriculum and instruction, technical and technological support of the disciplines, quality of classes, forms of research to control and increase the quality of tuition.

Survey is held annually by the program coordinators. Respondents are senior students, alumni, and employers. Results are presented in the form of a report reflecting strength and weakness of the study program. The coordinator forwards the report to the relevant Department to eliminate the revealed drawbacks. Results are discussed at the meeting of the Department. Teaching staff suggests measures for improvement of the quality of tuition and organization of learning within the study program:

- review of the content of a course;
- review of teaching methods and forms of tuition;
- review of the forms of mid-term examination;
- substitution of the course for an alternative one, others.

Students' evaluation of learning conditions at university

The TSU Quality Management Center conducts annual surveys at the end of each semester to obtain a comprehensive evaluation of the quality of learning conditions at the university. Being the recipients of the educational services students fill out the questionnaires to express their satisfaction with:

- the university and quality of work of the university units;

- the Faculty and quality of work of the administrative personnel;
- the infrastructure and quality of material and technical support of education;
- the quality of the study program and its components;
- the acquired competencies and skills.

The survey is held anonymously. The Quality Management Center processes the results and draws up an analytical report and forwards it to the coordinator of the study program. Information on the quality of work of the university units is forwarded to the heads of the units. Information on students' satisfaction with the quality of the study program may serve as a basis for improving the infrastructure at the Faculty and individual components of the study program. Students, lecturers, heads of the Departments, and Dean are informed about results of all the procedures for assessing the quality of the study program and corresponding changes made to the study program to improve its quality. Information is discussed at the meeting with Master's students, at the meetings of the Department, meetings of the Curriculum and Instruction Committee at the Faculty.

Employers' satisfaction survey

The TSU Department of Practice and Employment participates in monitoring studies on the assessment of employers' satisfaction with the qualification of alumni and arranges the system of industry-university cooperation.

Objectives:

- to identify factors contributing to cooperation between employers and TSU in terms of employment of alumni;
- to reveal employers' satisfaction with the quality of qualification of TSU alumni;
- to reveal employers' requirements for their employees.
- to determine the degree of partners' readiness for further cooperation in training and employment of alumni and identify promising forms of cooperation from the employers' perspective.

The Department of Practice and Employment processes the results. The report allows for forming a comprehensive opinion on advantages and disadvantages of tuition at the Faculty contributing to the development of promising interaction between the Faculty and partner enterprises to increase the competitiveness of alumni and chances of their employment in majors. Results are discussed at the meetings of the Department and Curriculum and Instruction Committee at the Faculty. Minutes keep records of changes in the structure, content of the BPS, syllabi of the disciplines, programs of practices, and forms of organization of research.

BSP Director _____ / Natalia G. Nesterova

AGREED WITH:

Vice-Rector for Academic Affairs _____ / E.V.Lukov