

MINISTRY OF EDUCATION AND SCIENCE
OF THE RUSSIAN FEDERATION
National Research
TOMSK STATE UNIVERSITY

APPROVED BY

Rector

_____ E.V. Galazhinskiy

_____ 20_____

**BASIC
STUDY PROGRAM OF
HIGHER EDUCATION**

subject area

45.03.01 Philology

Specialization (profile)

**Professional Communication
in Foreign Languages (English and German)**

Qualification (Degree):

Bachelor's Degree

Full-time

TABLE OF CONTENT

1. General provisions	3
2. Federal State Educational Standard of Higher Education (FSES HE)	3
3. Overview of the study program	3
3.1 Entry requirements	3
3.2. Time limit	3
3.3. Workload	3
3.4. Qualification	4
3.5. Characteristics of the graduates' professional activity	4
3.6. Profile of the Study Program.	4
3.7. Learning outcomes	5
3.8. Teaching staff.	6
3.9. Language of instruction	6
4. Curriculum	7
5. Matrix of competencies	7
6. Academic calendar	7
7. Work programs	7
8. State Examination Programme	7
9. Assessment tools	7

1. General provisions

1.1. The basic study program (BSP) carried out by National Research Tomsk State University in subject area *45.03.01 Philology* and profile *Professional Communication in Foreign Languages (English and German)* is a set of documents developed and approved by the University in accordance with the Federal State Educational Standard of Higher Education (FSES HE) in the subject area in view of the labour market demand and taking into account recommended model curriculum.

The BSP regulates a set of principal characteristics of learning (workload, content, learning outcomes), organizational and teaching conditions, and forms of examination, which is presented as a curriculum, academic calendar, syllabi of disciplines (modules), programs of practices, assessment tools, and instruction materials.

1.2. Regulations

The development of the study programme and *Bachelor's* BSP relies on the following laws and regulations

– Federal Law No. 273-FZ *On Education in the Russian Federation* of 29 December 2012;

– Federal Law No. 122-FZ *On Introducing Amendments to the Labor Code of the Russian Federation* and articles 11 and 73 of the Federal Law on Education in the Russian Federation of 2 May 2015;

– Federal State Educational Standard of Higher Education (*Bachelor's Degree*) in subject area *45.03.01 Philology*, approved by Decree No. 947 of the Ministry of Education and Science 07 July 2014;

– Decree of the Ministry of Education and Science No. 1061 *On Approval of the List of Specialisations and Subject Areas of Higher Education* dated 12 September 2013;

– Regulations for organising and carrying out educational activity within Bachelor's, Specialist's, Master's Programmes approved by Decree No. 301 of the Ministry of Education and Science 5 April 2017;

– Regulations for using e-learning and distant education technology in higher education institutions providing educational programmes approved by Decree No. 816 of the Ministry of Education and Science of the Russian Federation 23 August 2017 (registered by the Ministry of Justice 18 September 2017, registration No. 48226);

– TSU Statute;

– Development program of the Federal State Autonomous Institution of Higher Education National Research Tomsk State University for 2013-2020;

– TSU regulations.

2. Federal State Educational Standard of Higher Education (FSES HE) in the subject area *45.03.01 Philology* (Annex 1).

3. Overview of the study program

3.1 Entry requirements, for doing Bachelor's degree in subject area 45.03.01 Philology

Applicants have to have a high school certificate or vocational education diploma. Admission to the programme is carried out on a competitive basis according to the results of state exams or entrance examinations in accordance with the entrance examination programme annually approved by NR TSU.

3.2. Time limit for completing the BSP is 4 years.

3.3. Workload consists of 240 ECTS-credits.

Compulsory activity within the study programme is carried out:

– in form of classroom work of students with teaching staff and (or) people involved in the study programme on different conditions;

- in form of students' self-study;
- in other forms.

Classes on disciplines (modules), intermediate attestation of students and state final examination of students are held in the form of contact (face-to-face) work and in the form of self-study, practice - in the form of contact work and in other forms.

Face-to-face interaction may be carried out in form of classroom work, out-of-classroom work and with the help of e-learning.

Classroom work of students with teaching staff is carried out in TSU study rooms (classroom, laboratory, PC classroom and other) with the direct involvement of the teacher, including the use of distance education technologies.

Out-of-classroom work of students with teaching staff is carried out to help students meeting the goal and objectives of the BSP off the schedule.

Face-to-face interaction may include other types of instruction, provide for group and individual work of the teaching staff with students.

The actual workload of classroom work makes up at least 28,8% of the total amount of time allocated for the implementation of the BSP. It is determined on the basis of the form of training, content, forms of classes, educational technologies used in implementation of the BSP including e-learning and distance learning technologies.

3.4. Qualification. Bachelor's degree.

3.5. Characteristics of the graduates' professional activity.

3.5.1. Areas of Bachelor graduates' professional activity includes Philology and humanitarian knowledge, interpersonal, intercultural and mass communication in oral, written and virtual form.

The program includes the study of a complex of linguistic, literary and culturological disciplines, accompanied by the acquisition of subjects of the psychological and pedagogical cycle, methods of teaching philological disciplines and passing the pedagogical practice. The program prepares the graduate for research activity, work on preservation and propagation of the state language, teaching languages (Russian and foreign) and literature (Russian and foreign) as well as other philological disciplines and to continuation their education at universities earning the Master's and PhD degree. The professional activity of a graduate in this area and in the profile of training in higher education may be carried out in educational institutions (general secondary and vocational secondary), culture and management, in any type of publishing organizations and in various media fields.

3.5.2. Objects of professional activity.

Objects of Bachelor's graduate's professional activity are:

- languages in their theoretical and practical, synchronous, diachronic, sociocultural and dialectological aspects;
- fiction and folklore in their historical and theoretical aspects, taking into account the patterns of life in different countries and regions;
- different types of texts - written, oral and virtual (including hypertext and text elements of multimedia objects);
- oral, written and virtual communication.

3.5.3. Types of tasks in professional activity.

Science and research;
Education (Pedagogy).

3.6. Profile of the Study Program.

Profile *Professional Communication in Foreign Languages (English and German)* is aimed at the training of philologists who is able to effective communication in speech and in writing in Russian and 2 foreign languages in the official and professional business sphere. The results of mastering the disciplines of the profile should be professional knowledge of foreign languages (the main speech types in English and German) and intercultural competence (social and communicative roles in professional and business communication, including telephone and

network etiquette), as well as skills of written and oral consecutive translation of professional and business texts.

The demand for professional competences acquired in the program is determined by the intensive development of international contacts in business, educational and scientific spheres, including international projects of various types, academic exchange, etc.

Bachelor graduate in accordance with professional activity types is expected to solve the following professional tasks:

Research activity:

Research in Philology using the theoretical and practical skills acquired;
analysis and interpretation on the basis of the existing philological concepts and methods of individual linguistic, literary and communicative phenomena and processes, texts of various types, including fictional ones, formulating reasoned inferences and conclusions;

collecting information, preparing reviews, summaries, compilation of abstracts and bibliographies on research topics;

participation in scientific discussions and procedures for the defense of scientific works at various levels;

Present research results in the form of abstracts and presentations;

oral, written and virtual (publishing in information nets) presentation of the personal research results;

educational work:

Conducting language and literature classes and extracurricular activities in general education and professional educational organizations;

Preparation of training and methodological materials for conducting classes and extracurricular activities based on existing methodologies;

dissemination and popularization of philological knowledge and educational work with students.

3.7. Learning outcomes.

Upon completion of the Bachelor's program graduates are expected to have fully-fledged universal, general professional, and professional competencies established by the BSP in the subject area *45.03.01 Philology*.

The Bachelor's program graduates are expected to have **universal competencies (UC)**:
the ability to use the basics of philosophical knowledge to form a world view (**UC 1**);
the ability to analyze the main stages and regularities of the historical development of society to form a civic position (**UC-2**);

the ability to use the basics of economic knowledge in various spheres of life (**UC-3**);

the ability to use the basics of legal knowledge in various spheres of life (**UC-4**);

Demonstrate business communication skills in Russian and foreign languages both orally and through a written word in accordance with the tasks. (**UC -5**);

Ability to interact with teammates and to accept intercultural diversity of the society in socio-historical, ethical and cultural contexts (**UC-6**);

Ability to self-organisation and self-development (**UC -7**);

Ability to maintain the proper level of physical fitness to ensure full social and professional activities (**UC -8**);

Take necessary actions to ensure safety in everyday life and in emergency situations (**UC-9**);

the ability to use the basic provisions and methods of social and human sciences (social and human sciences), including psychology and pedagogy, in various spheres of life (**UC-10**).

The Bachelor's program graduates are expected to have **general professional competencies (GPC)**:

ability to demonstrate an understanding the history of philology, it's current state and prospects of development in general and its specific field (**GPC 1**);

ability to demonstrate knowledge of the main positions and concepts of general

linguistics, the theory and history of the main studied language(s), the theory of communication (GPC 2);

ability to demonstrate knowledge of the basic provisions and concepts in the field of literature theory, history of national and world literature; understanding of various literary genres and folklore texts (GPC 3);

basic skills of collecting and analyzing linguistic and literary facts, philological analysis and text interpretation (GPC 4);

fluent knowledge of the basic language of instruction in its literary form, the basic methods and techniques of various types of oral and written communication in a given language (GPC 5);

ability to solve standard professional tasks based on information and bibliographic culture with application of information and communication technologies and taking into account basic requirements of information security (GPC 6).

The Bachelor's program graduates are expected to have **professional competencies (PC)**:

Research activity:

ability to apply the knowledge acquired in the theory and history of the main studied language(s) and literature(s), the theory of communication, philological analysis and text interpretation in personal research activity (PC 1);

ability to conduct under scientific supervision, local research based on existing methods in a specific area of philological knowledge, formulating reasoned inferences and conclusions (PC 2);

skills in preparing scientific reviews, summaries, abstracts and bibliographies on research topics, techniques of bibliographic description; knowledge of the main bibliographic sources and search systems (PC 3);

Skills to participate in scientific discussions, make presentations and reports, and present the results of personal research orally, in written and virtual forms (posting on information networks) (PC 4);

educational activity:

Ability to conduct classes and extracurricular activities in language and literature in secondary and vocational educational organizations (PC 5);

ability to prepare instruction materials for conducting classes and extracurricular activities using existing methods (PC 6);

willingness to disseminate and popularize philological knowledge and to do educational work with students (PC 7).

3.8. Teaching staff.

The Bachelor's program is carried out by the teaching staff at NR TSU and people involved in implementation of the BSP on other conditions.

The share of the teaching staff (given integer values of rates) having education corresponding to the profile of the disciplines (modules) they teach make up 93.1% of the academic faculty carrying out the BSP.

The share of the teaching staff (given integer values of rates) having an academic degree or an academic title is 80,5 % of the academic faculty carrying out the BSP.

The share of the teaching staff (given integer values of rates) working as heads or employees of organizations whose activity relates to the profile of the Master's program, having work experience no fewer than three years makes up 8,3% of the academic faculty carrying out the BSP.

Director of the Bachelor's program is PhD in Philology, Associated Professor of TSU Department of Romance and Germanic Philology Daria A. Olitskaya.

3.9. Language of instruction

The Disciplines carried out in the framework of Compulsory part of the syllabus is

Russian, of Variable part – English and German.

List of Disciplines carried out in foreign languages:

Practical Grammar of the First Foreign Language (Engl.)

Theoretical Course of the First Foreign Language 1 (Engl.)

Theoretical Course of the First Foreign Language 2 (Engl.)

Speaking Practice: First Foreign Language (Engl.)

Practical Course of the Second Foreign Language (Ger.)

Speaking Practice: Second Foreign Language (Ger.)

Practice in Translation in Professional and Business Sphere (First Foreign Language) (Engl.)

History of the Country of the First Foreign Language: Great Britain/USA (Engl.)

Language and History of the countries of the Second Foreign Language (Ger.)

History of British Literature (Engl.)

Business Foreign Language Course (First Foreign Language) (Engl.)

Practice in Translation in Professional and Business Sphere (Second Foreign Language) (Ger.)

History of the First Foreign Language (Engl.)

Practice in Developing Primary Professional Skills (Listening Practice) (Engl.)

Practice in Developing Primary Professional Skills (Translation Practice) (Engl.)

4. Curriculum (Annex – 2).

5. Matrix of competencies (Annex – 3).

6. Academic calendar (Annex – 4).

7. Work programs.

7.1. Disciplines (modules) work programs (Annex – 5).

7.2. Practices work programs (Annex – 6).

8. State Examination Programme (Annex – 7).

9. Assessment tools (Annex – 8).

BSP Director _____ / Daria A. Olitskaya

AGREED WITH:

Vice-Rector for Academic Affairs _____ /V.V.Dyomin