

MINISTRY OF EDUCATION AND SCIENCE  
OF THE RUSSIAN FEDERATION  
National Research  
TOMSK STATE UNIVERSITY

APPROVED BY

Rector

\_\_\_\_\_ E.V. Galazhinskiy

\_\_\_\_\_ 20\_\_\_\_\_

**BASIC  
STUDY PROGRAM OF  
HIGHER EDUCATION**

subject area

45.04.01 – Philology

Specialization (profile)

**Russian as a Foreign Language**

Qualification (Degree):

Master's Degree

Full-time

Tomsk-2017

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## 1. General provisions

**1.1.** The basic study program (BSP) carried out by National Research Tomsk State University in subject area 45.04.01 Philology and profile *Russian as a Foreign Language* is a set of documents developed and approved by the University in accordance with the Federal State Educational Standard of Higher Education (FSES HE № 1299 dated November 03, 2015) in this subject area and the Regulations of TSU on Basic Study Programme of Higher Education approved on September 22, 2015 in view of the labour market demand.

The BSP regulates a set of principal characteristics of learning (workload, content, learning outcomes), organizational and teaching conditions, and forms of examination, which is presented as a curriculum, academic calendar, syllabi of disciplines (modules), programs of practices, assessment tools, and instruction materials.

### 1.2. Regulations

The development of the study programme and *Bachelor's* BSP relies on the following laws and regulations

- Federal Law No. 273-FZ *On Education in the Russian Federation* of 29 December 2012 (edited March 2, 2016);
- Federal Law No. 122-FZ *On Introducing Amendments to the Labor Code of the Russian Federation* and articles 11 and 73 of the Federal Law on Education in the Russian Federation of 2 May 2015;
- Federal State Educational Standard of Higher Education (*Master's Degree*) in subject area *45.04.01 Philology*, approved by Decree No. 1299 of the Ministry of Education and Science 03 November 2015;
- Decree of the Ministry of Education and Science No. 1061 *On Approval of the List of Specialisations and Subject Areas of Higher Education* dated 12 September 2013;
- Regulations for organising and carrying out educational activity within Bachelor's, Specialist's, Master's Programmes approved by Decree No. 301 of the Ministry of Education and Science 5 April 2017;
- Regulations for using e-learning and distant education technology in higher education institutions providing educational programmes approved by Decree No. 816 of the Ministry of Education and Science of the Russian Federation 23 August 2017 (registered by the Ministry of Justice 18 September 2017, registration No. 48226);
- Methodological recommendations for organizing educational activity using networking forms of carrying out study programs (Appendix to the letter of the Ministry of Education and Science of the Russian Federation NoAK-2563/05 dated August 28, 2015);
- TSU Statute;
- Development program of the Federal State Autonomous Institution of Higher Education National Research Tomsk State University for 2013-2020;
- TSU regulations.

## 2. Federal State Educational Standard of Higher Education (FSES HE)

in the subject area 45.03.01 Philology No. 1299 dated 03 November 2015 (*Annex 1*).

## 3. Overview of the study program

**3.1 Entry requirements** for mastering the Master's program in subject area 45.04.01 Philology.

Enrollment to the program is carried out on a competitive basis according to the results of entrance examinations on applications from applicants.

Entry examinations: an exam in Philology and an interview on the programs profile.

At the exam in the subject area (Philology) the applicant should demonstrate knowledge of basic theoretical and practical questions of philology and possession of the following general cultural and professional competences in the scope of the bachelor's degree in subject area 45.03.01.

During the interview, preference is given to applicants who already have a certain knowledge, experience and competence in the field of study, are able to analyze their own experience and are motivated to design their own professional activity.

Applicants shall have a diploma of higher education. Overseas applicants shall have a document of higher education. Documented knowledge of Russian not lower than B2 level according to the Common European Framework of Reference for Languages (CEFR) is required.

**3.2. Time limit for completing the Master's program** is 2 years.

**3.3. Workload** amounts to 120 ECTS.

Compulsory activity within the study programme is carried out:

- in form of classroom work of students with teaching staff and (or) people involved in the study programme on different conditions;
- in form of students' self-study;
- in other forms.

Classes on disciplines (modules), intermediate attestation of students and state final examination of students are held in the form of contact (face-to-face) work and in the form of self-study, practice - in the form of contact work and in other forms.

Face-to-face interaction may be carried out in form of classroom work, out-of-classroom work and with the help of e-learning.

Classroom work of students with teaching staff is carried out in TSU study rooms (classroom, laboratory, PC classroom and other) with the direct involvement of the teacher, including the use of distance education technologies.

Out-of-classroom work of students with teaching staff is carried out to help students meeting the goal and objectives of the BSP off the schedule.

Face-to-face interaction may include other types of instruction, provide for group and individual work of the teaching staff with students.

The actual workload of classroom work makes up at least 35 % of the total amount of time allocated for the implementation of the BSP. It is determined on the basis of the form of training, content, forms of classes, educational technologies used in implementation of the BSP including e-learning and distance learning technologies.

**3.4. Qualification** awarded to alumni is Master's in Philology.

**3.5. Characteristics of the graduates' professional activity.**

**3.5.1. Areas of Master's program alumni's professional activity**, includes the study of a complex of tasks connected with using the philological knowledge and skills in educational, cultural institutions, mass media, in the field of intercultural communication.

The alumni are able to carry out *scientific and research activity* in scientific and scientific-pedagogical institutions, organizations and departments; *educational activity* in the system of secondary general, secondary specialized and higher vocational education in teaching Russian as a foreign language and non-native.

Master's program alumni's are able to work as teachers of Russian as a foreign language in the educational institutions in Russia as well as abroad and/or to continue their education in PhD-program *in 10.02.01 Russian language*.

**3.5.2. Objects of professional activity.**

Objects of Master's graduate's professional activity are:

1. Languages (State language of the Russian Federation and foreign languages) in their theoretical and practical, synchronous, diachronic, sociocultural and dialectological aspects;
2. fiction (Russian and foreign) and folklore in their historical and theoretical aspects, taking into account the patterns of life in different countries and regions;
3. different types of texts - written, oral and virtual (including hypertext and text elements of

multimedia objects);

4. oral, written and virtual communication.

### **3.5.3. Types of graduates' professional activity.**

In accordance with Federal State Educational Standard of Higher Education (Master's Degree) in subject area *45.04.01 Philology* and profile *Russian as a foreign language* the graduates shall solve the following professional tasks in:

*research;*

*education.*

Master graduate is expected to solve the following professional tasks in **Research activity:**

An independent conduction of research in the language system and the basic laws of folklore and literature functioning in synchronous and diachronic aspects; in the sphere of oral, written and virtual communication;

Qualified analysis, commenting, referencing and design and promotion of their own scientific work;

Participation in scientific teams conducting philological research.

**Educational work** includes the following tasks:

Planning, organization and implementation of educational activities in certain types of classes (laboratory, practical and seminar classes) in philological disciplines (modules) in higher education institutions;

Development under the guidance of a more advanced specialist educational and teaching materials for implementation in training disciplines (modules) or certain types of classes of bachelor's degree programs and additional professional programs for persons with or receiving the relevant qualification;

Review and examination of scientific and instructional and educational materials on philological disciplines (modules);

Participation in the organization of research, design, training and other activities for bachelor's and additional programs students, in the career guidance activities with schoolchildren

Qualified interpretation of different types of texts, including revelation of their meaning and connections with the epoch that gave birth to them, analysis of linguistic and literary material to ensure teaching and popularization of philological knowledge in a foreign language audience;

Conducting language and literature classes and extracurricular activities in general educational and professional educational organizations;

Preparation of instruction, teaching and learning materials in methods of teaching Russian as a foreign language;

Preparation of teaching guides and organization of career guidance work with foreign students at the pre-university training stage.

### **3.6. Profile of the Study program.**

Upon completion of the Master's program alumni are expected to have fully-fledged knowledge in the field of Russian as a Foreign Language and ability to independent conduction of scientific research and educational activity.

The important place takes the practical approach. The aim is to train Master degree students teaching skills of different aspects of Russian language to foreigners. They include oral and written speech, information about language and history of the country providing future Russian language teachers with knowledge about the ways of communicative competence formation. In addition to the core disciplines, the program includes elective courses aimed at broadening and deepening the understanding of current issues in teaching Russian as a foreign language and other linguistic disciplines.

**The BSP aims to** prepare highly qualified alumni having ability and skills enabling them to carry out independent research and educational activity, possessing profound knowledge in

the field of Russian as a foreign language teaching methods and skills to teach foreign students Russian language.

The program provides for Master's students to complete a scientific and pedagogical practice aimed at the formation of research activities, and educational and pedagogical practice, which involves conducting classes with foreign students at various stages of Russian language study. The practice also includes the development of educational materials, as well as pre-graduate practice. The final state certification includes defense of the Master's Dissertation in teaching Russian as a foreign language.

BSP *Russian as a foreign language* implies the development of students' personal qualities and the formation of linguistic and methodological foundations for the implementation of research and educational activities in the aspect of Russian as a foreign language.

The Master's degree program in Russian as a foreign language is based on the Basic Study program of the Bachelor's degree.

**Aims of the program is to train the Master students the following competencies:**

- mastery of modern linguistic and teaching research methods;
- mastery of modern Russian as a foreign language teaching methods;
- development of methodological and practical skills of teaching different aspects of Russian language for foreign audience;
- mastering the ways of interpreting and introducing in Russian as a foreign language lesson the material related to language and history of the country;
- development of training courses, curricula, test assignments for different categories of Russian language students;
- mastering the most appropriate system of modeling the educational process, contributing to the most effective teaching of Russian to foreigners;
- understanding the diversity of innovative educational technologies in the process of teaching Russian as a foreign language.

Master students are expected to acquire the following **skills**:

- possess skills of independent research and scientific and educational activity in Russian as a foreign language;
- solve problems arising in the framework of research and teaching activities related to the theory and practice of teaching Russian as a foreign language;
- to chose the necessary research methods and develop methods of teaching Russian as a foreign language based od acquired knowledge;
- to actively use modern information technologies;
- to present the results of research in the form of reports and scientific articles; submit scientific projects for different types of competitions.

### **3.7. Learning outcomes.**

The outcomes of the BSP of Master's *Programme Russian as a Foreign Language* are defined by the graduates' acquired competencies, that is, their abilities to use the acquired knowledge and skills, and personality traits when exercising professional activities.

Upon completing the Master's Programme in subject area *45.04.01 Philology* the graduates are expected to have the following competencies:

#### ***general cultural competencies (GC):***

- ability for abstract thinking, analysis and synthesis (GC-1);
- ability to act in unusual situations and bear ethical and social responsibility for one's own decisions (GC-2);
- ability for self-development, self-realisation, and unlocking one's own creative potential (GC-3).

ability to independently acquire (also by means of information technologies) and to use in practice new knowledge and skills, also in new fields of knowledge not directly related to the field of activity (GC -4).

### ***general professional competencies (GPC):***

- ability to communicate both in speech and in writing in the state language of the Russian Federation to meet the challenges of professional practice (GPC-1);
- mastery of communication strategies and tactics, rhetorical, stylistic and linguistic norms and techniques adopted in different spheres of communication (GPC-2);
- ability to demonstrate knowledge of modern scientific paradigm in the field of philology and dynamics of its development, system of methodological principles and methods of philological research (GPC-3);
- ability to demonstrate profound knowledge in the chosen field of Philology (GPC-4).

### ***professional competencies (PC):***

#### *science and research:*

- ability to independently conduct research in the field of the language system and the basic laws of folklore and literature functioning in synchronous and diachronic aspects; in the sphere of oral, written and virtual communication (PC-1);
- ability for qualified analysis, referencing and design and promotion of own scientific work (PC-2);
- preparation and editing of scientific papers (PC-3);
- skills of participation in the work of scientific teams conducting research in philology (PC-4);

#### *educational activity:*

mastering the skills of planning, organization and implementation of educational activities in certain types of classes (laboratory, practical and seminar classes) in philological disciplines (modules) in higher education institutions (PC -5);

possessing the skills to develop under the guidance of a more advanced specialist educational and teaching materials for implementation in training disciplines (modules) or certain types of classes of bachelor's degree programs and additional professional programs for persons with or receiving the relevant qualification (PC-6);

review and examination of scientific and instructional and educational materials on philological disciplines (modules) (PC-7);

readiness to participate in the organization of research, design, training and other activities for bachelor's and additional programs students, in the career guidance activities with schoolchildren (PC-8);

educational support of undergraduate students in their professional self-determination (PC-9).

### **3.8. Teaching staff**

Resource support of BSP is formed on the basis of requirements Master's degree programs implementation conditions, determined by FSES HE in subject area 45.04.01 Philology.

The Master's Programme *Russian as a Foreign Language* is delivered by management and academic staff of organisation along with the parties involved into the Master's Programme according to civil contract.

A share of academic staff members (given integer values of rates) having education relevant to the profile of a taught discipline (module) of total number of academic staff delivering the Master's Programme is 100%.

A share of academic staff members (given integer values of rates) having academic degree (including degrees awarded abroad and recognised in the Russian Federation) and (or) academic title (including academic titles awarded abroad and recognised in the Russian Federation) of total academic staff delivering Master's Programme is 100%.

A share of academic staff members (given integer values of rates) of total number of managers and employees of organisations whose activity is related to the qualification profile of Master's Programme (working experience in professional sphere more than 3 years) of total number of staff delivering the Master's Programme is 5,4 %.

TSU teaching staff in the subject area is reinforced by involvement in the educational process (organization of workshops, seminars, competitive events, internship, state examination board, etc.) of managers and employees of organisations whose activity is related to the qualification profile of Master's Programme (Department of Russian as a Foreign Language of Tomsk Polytechnic University) and Program's strategic partners from abroad (Masaryk Pedagogic University, Czech Republic), having years of experience in training high-level and highly qualified personnel according with the BSP profile.

The Master's Programme *Russian as a Foreign Language* Direktor is a full time academic faculty member Natalia G.Nesterova, Doctor of Philology, Professor of the Department of Russian Language. She is carrying out independent research and projects in the subject area and has annual publications resulting the research (and creative) activity in the leading Russian and foreign journals. The results of the scientific work are regularly reported in the conferences of national and international levels. Hirsh index is 4. Total number of citations - 156, number of publications over the last 5 years - 26.

### **3.9 Language of instruction - Russian.**

### **3.10 Alumni's career prospects**

Teachers of Russian as a foreign language in the educational institutions in Russia as well as abroad

#### **4. Curriculum** (Annex – 2).

#### **5. Matrix of competencies** (Annex – 3).

#### **6. Academic calendar** (Annex – 4).

#### **7. Study programs.**

##### 7.1. Study programs of the disciplines (modules) (Annex – 5).

##### 7.2. Study programs of the practices (Annex – 6).

#### **8. State Examination Programme** (Annex – 7).

#### **9. Assessment tools** (Annex – 8).

#### **10. Quality assessment mechanisms**

The Master's program *Russian as a Foreign Language* implies obligatory including of various forms of assessment of the quality of the disciplines and regular monitoring of students' satisfaction into the structure.

Quality is ensured by means of the following procedures:

##### *Satisfaction surveys*

Students anonymously and voluntarily fill the questionnaire to evaluate their satisfaction with the organization of learning, curriculum and instruction, technical and technological support of the disciplines, quality of classes, forms of research to control and increase the quality of tuition.

Survey is held annually by the program coordinators. Respondents are senior students, alumni, and employers. Results are presented in the form of a report reflecting strength and weakness of the study program. The coordinator forwards the report to the relevant Department to eliminate the revealed drawbacks. Results are discussed at the meeting of the Department. Teaching staff suggests measures for improvement of the quality of tuition and organization of learning within the study program:

- review of the content of a course;
- review of teaching methods and forms of tuition;
- review of the forms of mid-term examination;
- substitution of the course for an alternative one, others.

##### *Students' evaluation of learning conditions at university*



The TSU Quality Management Center conducts annual surveys at the end of each semester to obtain a comprehensive evaluation of the quality of learning conditions at the university. Being the recipients of the educational services students fill out the questionnaires to express their satisfaction with:

- the university and quality of work of the university units;
- the Faculty and quality of work of the administrative personnel;
- the infrastructure and quality of material and technical support of education;
- the quality of the study program and its components;
- the acquired competencies and skills.

The survey is held anonymously. The Quality Management Center processes the results and draws up an analytical report and forwards it to the coordinator of the study program. Information on the quality of work of the university units is forwarded to the heads of the units. Information on students' satisfaction with the quality of the study program may serve as a basis for improving the infrastructure at the Faculty and individual components of the study program. Students, lecturers, heads of the Departments, and Dean are informed about results of all the procedures for assessing the quality of the study program and corresponding changes made to the study program to improve its quality. Information is discussed at the meeting with Master's students, at the meetings of the Department, meetings of the Curriculum and Instruction Committee at the Faculty.

*Employers' satisfaction survey*

The TSU Department of Practice and Employment participates in monitoring studies on the assessment of employers' satisfaction with the qualification of alumni and arranges the system of industry-university cooperation.

Objectives:

- to identify factors contributing to cooperation between employers and TSU in terms of employment of alumni;
- to reveal employers' satisfaction with the quality of qualification of TSU alumni;
- to reveal employers' requirements for their employees.
- to determine the degree of partners' readiness for further cooperation in training and employment of alumni and identify promising forms of cooperation from the employers' perspective.

The Department of Practice and Employment processes the results. The report allows for forming a comprehensive opinion on advantages and disadvantages of tuition at the Faculty contributing to the development of promising interaction between the Faculty and partner enterprises to increase the competitiveness of alumni and chances of their employment in majors. Results are discussed at the meetings of the Department and Curriculum and Instruction Committee at the Faculty. Minutes keep records of changes in the structure, content of the BPSP, syllabi of the disciplines, programs of practices, and forms of organization of research.

BSP Director \_\_\_\_\_ / Natalia G. Nesterova

AGREED WITH:

Vice-Rector for Academic Affairs \_\_\_\_\_ / V.V.Dyomin